**RESUME**

**Karma Ballah**

7 Zebrina Drive Roystonia Couva Cellphone 709-4660/267-2775

karma1media@gmail.com

**Education**

CXC

English II Social Studies II

History II Geography III

Integrated Science III Mathematics III

Certificates in Events Management and Protocol- UWI – University of the West Indies

CPU-Certificate in social responsibility and news sense reporting diversity

Institute of Broadcasting Careers

• Certificate in Television and Radio Broadcasting

• Certificate in Radio Production

Microsoft Word, Excel, Access and PowerPoint

**Work History**

**Jumbo Foods Supermarket**

**Shelf Replenisher**

Stock-taking

Packing shelves

Receiving goods

**Alstons Marketing Company Limited**

**Pharmaceutical & Cosmetics Merchandising/ Part-time Sales Person**

* Merchandizing pharmacies throughout the country
* Working along with Brand and Sales manager to ensure products get proper shelf placement and are effectively displayed
* Building strong client relationships and providing value added services
* Taking product orders from clients and ensuring they are delivered on time
* Creating displays for in store promotions
* Conducting sales when necessary

**Courts (Unicomer Limited)**

**Part-time Cashier**

**Singer**

Part time Cashier

**Lisa Communications**

Telephone Operator

**Gayelle Television**

**Production Assistant**

**Volunteer Work**

**The Trinidad and Tobago Football Association** – Hall of Fame committee – 2017 (Part-time)

* Secretarial duties

**Tertiary Sports Association of Trinidad and Tobago**

* Sales

**CONCACAF Local Organizing Committee**

**Event – 2018 CONCACAF Women’s Under 20 Championship**

* Events Management –Media Relations Department

**References**

John Barry – Chief Executive Officer Government Information Services Limited. Tic Building Morvant – 771-2879/ 224-5000 ext. 5100

Stacey Ann Providence – Assignment Editor/Producer Caribbean New Media Group -747-2287

Wayne Cunningham –Media consultant Trinidad and Tobago Football Association- 766-1772